**Gujarat Pipavav Port Limited**

**Offer for collection of Hazardous and Non- Hazardous waste on rate contract basis at APM Terminals Pipavav, Gujarat.**

INSTRUCTIONS TO TENDERERS

**A. GENERAL**

**1. Description of Works**

1.1 The works under this contract form part of collection of Haz and Non-Haz waste on advance payment by vendor from Gujarat Pipavav Port Ltd. (GPPL) waste yard.

**2. Eligibility Requirements**

 To be eligible for award of subject Contract, Tenderers shall provide evidence to the satisfaction of GPPL regarding their capabilities and adequacy of resources to effectively carry out the subject Contract. To satisfy this requirement, all Tenders submitted shall include the following information:

1. Tenderer shall submit valid consent from GPCB for Hazardous waste listed in annexure -I.

Please note that information sought above shall be furnished afresh irrespective of the fact that the same may have been included in Pre-qualification application.

**3. Cost of Bidding**

 The Tenderer shall bear all costs associated with the preparation and submission of his Tender and GPPL will in no case be responsible or liable for these costs regardless of the conduct or outcome of the Tendering process.

**4. Site Visit**

* 1. The Tenderer is strongly advised to visit and examine the Site and its surroundings and obtain for himself on his own responsibility, all information that may be necessary for preparing his bid and entering into a Contract for execution.

**5. Contents of Tender Documents**

* 1. The set of documents for the purpose of Tendering includes the following together with any amendments issued to Tenderers.
* Instructions to Tenderers
* Annexures
* Conditions of Contract
* Quantity of waste with price
	1. The Tenderer is expected to examine carefully all the above documents. Failure to comply with the requirements of Tender submission will be at the Tenderer’s own risk. Tenders which are not substantially responsive to the requirements of the Tender documents will be rejected.
1. **Clarification of Tender Documents**

 A prospective Tenderer requiring any clarification of these Tender documents may notify the buyer team by email to narendra.rawal@apmterminals.com mentioned in website.

1. **PREPARATION OF TENDERS**

**7 Language of Tender**

7.1 The Tender prepared by the Tenderer and all correspondence and documents relating to the Tender shall be written in the English language. Supporting documents and printed literature furnished by the Tenderer with the Tender may be in another language provided they are accompanied by an appropriate translation of pertinent passages in English language. For the purpose of interpretation of the Tender, the English language shall prevail.

8. **Tender Prices**

* 1. Unless explicitly stated otherwise in the Tender Documents, the Contract shall be for the whole Works as described in the Tender Documents.

The Tenderer shall fill in rates and prices for all items of Works described against the Quantities

* 1. **GST shall be charged extra** on an above the amount as per HSN/ GST code
1. **Bid Validity**
	1. The Tender shall remain valid and open for acceptance for a period of 60 days from the specified date of submission.
2. **Bid Security**

10.1 The Tenderer shall furnish, as part of his Tender, a Bid security of Rs **300,000/- for Non-Hazardous scraps and Hazardous scraps Rs150,000/-**

10.2 The Bid Security shall be in the form of a DD payable to GPPL any nationalize bank or cheque payable to GPPL.

* 1. Any Tender not accompanied by an acceptable Bid Security will be rejected as non- responsive.
	2. No interest will be payable by GPPL on the Bid Security.

**General Terms and condition**

1. The Buyer shall coordinate a week in advance with Stores before planning the collection of Industrial Scrap lot for the approximate quantity available for sale.
2. The Buyer should collect all non-Haz scraps within **30-45 calendar** **days** from the date of award of contract.
3. The Buyer needs to comply with compliance formalities till delivery of material outside the main Gate Complex has to be carried out by the Party.
4. Buyer to ensure that required vehicle and adequate manpower are being arranged for the delivery and the persons are duly trained and equipped with certified safety gears and PPEs to carry out the lifting/ loading job. Buyer should liaise HSE and Warehouse for specific risk assessment for each activity before performing the work.
5. For the material to be disposed on weight basis the authorized vehicles shall be weighted at the time of arrival and the respective lot shall be loaded in the same vehicles in the presence of WH staff and further weighted at GPPL Weigh Bridge for net weight. The Buyer shall arrange for all the transportation for weighing payable to GPPL shall be deposited with GPPL in advance for which receipt will be provided if required.
6. For **all Hazardous waste** the Buyer shall and should have valid consent on their name from Pollution Control Board, only valid consent holders are eligible for sending proposal. Buyer shall submit the valid consent letter along with the proposal.
7. All vehicles lifting and transport the Haz waste should have valid GPS system approved by GPCB. Any vehicle not having such system installed shall not be permitted for loading.
8. The Buyer shall make the payment in advance to GPPL as per agreed terms of this Contract and arrange to lift the assigned Industrial Scrap lot within 7 days from the date of intimation/necessary payment without which material cannot be lifted by Buyer.
9. The actual weight/quantity at the time of delivery as per the delivery note signed by representatives of WH staff and party shall be considered full and final and invoice and gate pass will be issued by GPPL accordingly.
10. Any lifting gears required for lifting the assigned scrap will be arranged by the Buyer. All lifting gears/ tools shall be certified with validity dates.
11. Buyer to ensure that the Industrial Scrap delivery vehicles are out of port premises before 4:30pm on the date of delivery.
12. All rates are exclusive of taxes. The rates are not subject to changes during the tenure of the contract unless mutually agreed between parties.
13. **Equipment carrying/ lifting material shall be issued *ONLY FARANA* in good condition, must have seat belts, good condition tyres, working headlights, tail lamps, reverse horn and driver should carry following papers to ensure smooth entry in port premises.**
14. **Lifting gear such as slings/ D-shackles etc shall be certified by compitent authority or acceptable by Port HSE dept.**
* **RC book, Original License, PUC certificate, Gate entry pass, Safety induction Pass, Vehicle fitness certificate**
1. Buyer shall arrange all the documents related to labour compliances, insurance by his own expenses.
2. **Buyer shall deposit Rupees 03 (three) Lacs as security deposit along with the buying proposal failing which the proposal shall be considered as rejected. Security deposit shall be return back to vendor to all unsuccessful vendor after tendering process completed.**
3. **Security deposit shall be forfeited for all Nonresponsive awarded buyer after three consecutive reminders after every three working days interval.**
4. **The awarded rate shall valid 12 months from the date of work order**.

# Annexure-I:

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| **SCRAP DETAILS- (Quantity)** |
| **Hazardous waste – Mandatory requirement of GPCB Consent**  |
| Sr.No | **Description** | **Unit** | **Annual Approx. Qty**  | **Rate per Kg/ Ltr** | **Amount per Kg/ Ltr** | **GPCB Consent required** |
|  |
| 1 | Used oil with barrel | Ltr | 12000 |   |   | Yes |  |
| 2 | Used Oil mixed with water | Ltr | 1500 |   |   | Yes |  |
| 3 | Contaminated oil filter | Kg | 50 |   |   | Yes |  |
| 4 | Empty Contaminated drum/tin | Kg | 500 |   |   | Yes |  |
| 5 | Used Grease and contaminated saw dust and rags | Kg | 1500 |   |   | Yes |  |
| 6 | Plastic waste | Kg | 5000 |   |   | Yes |  |
| 7 | All types of Batteries | Kg | 3000 |   |   | Yes |  |
| 8 | All e-waste (electrical/ IT/ Electronics/ motors) | Kg | 7000 |   |   | Yes |  |
| **Non- Hazardous waste** |  |
| 1 | Stainless steel waste | Kg | 1000 |   |   | No |  |
| 2 | MS Steel and used wire rope | Kg | 200000 |   |   | No |  |
| 3 | Wooden scrap | Kg | 20000 |   |   | No |  |
| 4 | Rubber waste – **Mandatory requirement of GPCB consent**  | Kg | 50000 |   |   | Yes |  |
| 5 | Waste Glass  | Kg | 1000 |   |   | No |  |
| 6 | Aluminium waste | Kg | 2000 |   |   | No |  |
| 7 | Cables - copper + A/c coper condenser coil | Kg | 1000 |   |   | No |  |
| 8 | Scraped all types of fibbers pcs and scraped polypropylene | Kg | 500 |   |   | No |  |
|  |  |  |  |  |  |  |  |

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| **Contact Details** |
| **Company Name** |  |
| **Contact Person** |  |
| **Contact number** |  |
| **E-mail ID** |  |